



Dear Contractor;

Thank you for providing quality work for Gorilla Capital, Inc. As one of our independent contractors, we need some information about your business. Please return the three attached forms and a Certificate of Liability Insurance.

Verification of Independent Contractor Status: please fill out completely and provide the requested materials. Our workers' compensation insurance carrier mandates that we keep this information on file.

Contractor Agreement: please sign and date. Our workers' compensation insurance carrier mandates that we have a written agreement with each contractor with whom we do business.

W-9: please fill out. The IRS requires that we keep a W-9 form on file with whomever we do business.

Certificate of Liability Insurance: please request your liability insurance carrier to add Gorilla Capital as an additional insured, and to send us a certificate of insurance with Gorilla Capital as the certificate holder. Email, fax, and mailing address are provided below.

Please return the completed forms at your earliest convenience, and please, do not hesitate to contact me with any questions or concerns.

Sincerely,

Kevin Teel
Controller
Kevin@GorillaCapital.com



Gorilla Capital, Inc. Verification of Independent Contractor Status

Our Workers' Compensation insurance carrier and the Oregon Employment Division require verification of your independent contractor status. Please answer the following questions.

Independent Contractor's Name: _____
Company Name: _____ FEIN#: _____

- 1. Do you have a business license? **Please provide a copy.** ()Yes ()No
- 2. Do you have your own tools and equipment to do this job? ()Yes ()No
- 3. Do you have employees? ()Yes ()No
- 4. Do you have Workers' Compensation insurance? ()Yes ()No
- 5. Do your employees working here have Workers' Compensation insurance? **Please provide proof of insurance.** ()Yes ()No
- 6. Do you file federal and state income tax returns in your business's name or business Schedule C or Schedule F as part of the personal income tax return? ()Yes ()No
- 7. Do you advertise your business? ()Yes ()No
- 8. If you work off site, is the labor or service you primarily perform carried out at a location that is separate from your residence, or in a specific portion of your residence set aside as the location of the business? ()Yes ()No
- 9. Do you have business cards? **Please provide one.** ()Yes ()No
- 10. Do you send out invoices? ()Yes ()No
- 11. Do you send monthly statements? ()Yes ()No
- 12. Do you have a business phone number that is different from your personal phone number? ()Yes ()No
- 13. Does your business entity assume financial responsibility for defective workmanship? ()Yes ()No

Signature

Date



Gorilla Capital, Inc. Independent Contractor Agreement

Gorilla Capital, Inc. hereby engages _____
("the Contractor") as an independent contractor, and the Contractor hereby accepts such engagement to perform services for Gorilla Capital, Inc. at any of its properties.

The Contractor agrees to hold Gorilla Capital, Inc. and its subsidiaries harmless for any liability associated with the Contractor's service. Further the Contractor agrees to carry liability insurance, with liability limits equal to or higher than those required for building contractors by state law, and to provide Gorilla Capital, Inc. with a current Certificate of Liability Insurance.

_____, Contractor
Signature

Printed Name

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶	
	<input type="checkbox"/> Other (see instructions) ▶	
Address (number, street, and apt. or suite no.)		Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									
				-			-		

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number									
				-					

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.